

## Code of conduct for Council members as charity trustees of the Edinburgh Geological Society

- 1 Elected members of Council should attend all meetings of the Society's Council where possible, or give good reason for being unable to attend and send to the Secretary apologies for their absence on each occasion. If at any time they are aware that their attendance at Council meetings will become difficult, they should declare any special reasons which might arise. Council may then consider whether it is appropriate that they remain members of Council.
- 2 Council members should keep up with all responsibilities allocated to them, by reference to the list kept by the Secretary of tasks which must necessarily be carried out to keep the Society running in proper order, and any other allocated tasks which may be minuted from time to time.
- 3 Council Officers should keep good records of all actions taken by them while in office, and must hand over adequate records to any successor on leaving office.
- 4 Council members should declare any interests which might influence their decisions or interfere with their ability to act strictly in the Society's interests.  
(for instance by being involved in geological, editorial or other activities elsewhere which could compete for membership, for funding or for public attention, thereby potentially damaging the interests of the Society).
- 5 Trustees must declare that they are not disqualified from acting as a charity trustee by reason of
  - a) having an unspent conviction for an offence involving dishonesty, or an offence under the Charities and Trustee Investment Act (Scotland) 2005.
  - b) being an undischarged bankrupt
  - c) having been removed from serving as a charity trustee, or from management or control of a charity under previous legislation, or of from management or control of any other body  
or
  - d) being disqualified from serving as a Company Director.

It is an offence punishable by fine or imprisonment to act as a charity trustee while disqualified from doing so.

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I declare that I have the following interest(s) which might under some circumstances influence my decisions or actions taken on behalf of the Edinburgh Geological Society:

I declare that I am not disqualified from acting as a charity trustee for any of the reasons given in paragraph 5 above.

signed -----

date -----